

Key Dates for Clients 2008 - 2009



2008

July

- 15 June 08 quarter GST paperwork to be forwarded to NCS
- 14 Provide employees with PAYG annual statements
- 28 Superannuation Guarantee contributions June 08 quarter due.
- 28 Lodgement and payment due date for June 08 quarter BAS (**unless lodged by NCS**)
- 31 Provide all information to NCS to enable compilation of tax returns for 2007/08 year

August

- 14 PAYG withholding payment summary annual report (**unless lodged by NCS**)
- 15 Provide copy of company's trail balance to 30/6/08 (where NCS does not maintain the company's accounting system)
- 25 Lodgement and payment due date for June 08 quarter BAS (**lodged by NCS**)

September

- 30 PAYG withholding payment summary annual report (**lodged by NCS**)

October

- 15 September 08 quarter GST paperwork to be forwarded to NCS
- 21 PAYG Final payment due (if applicable) for year ended June 08
- 28 Superannuation Guarantee contributions September 08 quarter due.
- 31 Income Tax returns due for the June 08 year (**unless lodged by NCS**)

November

- 11 Lodgement and payment due date for September 08 quarter BAS (**unless lodged by NCS**)
- 25 Lodgement and payment due date for September 08 quarter BAS (lodged by NCS)

December

2009

January

- 15 December 08 quarter GST paperwork to be forwarded to NCS
- 28 Superannuation Guarantee contributions December 08 quarter due.

February

- 28 Lodgement and payment due date for December 08 quarter BAS (**lodged by self or NCS**)

March

April

- 15 March 09 quarter GST paperwork to be forwarded to NCS
- 28 Superannuation Guarantee contributions March 09 quarter due.

May

- 12 Lodgement and payment due date for March 09 quarter BAS (**unless lodged by NCS**)
- 15 Income Tax lodgement end date (NCS Clients) unless otherwise advised by us
- 26 Lodgement and payment due date for March 09 quarter BAS (**lodged by NCS**)

June

- 30 Ensure stocktake is performed (where applicable)

If you need any assistance / clarification, don't hesitate to contact us:

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